



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2016 - 31 MAY 2016

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

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Integrated Wellness Service Specification	Anna Nygaard anna.nygaard@sefton.gov.uk Tel: 0151 934 3743	9
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Review of the Health and Wellbeing Board Structure The communities of Sefton face increasing health inequalities and poor health and wellbeing outcomes. In order to ensure that these outcomes are improved, particularly for the most vulnerable people, the Council needs to ensure that the Health and Wellbeing Board structure is fit for purpose and is financially sustainable. The Health and Wellbeing Board plays a significant systems leadership role in delivering the required improvements and its governance arrangements should enable this role to be undertaken effectively. Therefore a review of its structure and recommendations has been made.			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes

Exempt Report	Open
Wards Affected	All Wards
Scrutiny Committee Area	Adult Social Care
Persons/Organisations to be Consulted	Health and Wellbeing Board Members
Method(s) of Consultation	Consultation with Health and Wellbeing Board members via informal workshop and meetings.
List of Background Documents to be Considered by Decision-maker	Review of the Health and Wellbeing Board Structure
Contact Officer(s) details	Dwayne Johnson dwayne.johnson@sefton.gov.uk Tel: 0151 934 4900

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Ethical Care Council To enable Cabinet to consider becoming an Ethical Care Council by adopting the Ethical Care Charter.			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2016 Decision due date for Cabinet changed from 14/01/2016 to 04/02/2016. Reason: To allow further consultation and consideration of the implications			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Chief Finance Officer and Head of Regulation and Compliance			
Method(s) of Consultation	Emails			
List of Background Documents to be Considered by Decision-	Ethical Care Council			

maker	
Contact Officer(s) details	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Personal Budgets Strategic Plan, Direct Payments Guidelines and refreshed Charging Policy To provide Cabinet with an overview of the plan and approach to the development of Personal Budgets within Sefton; including the consolidation of Direct Payment guidance and procedures and outlining proposed changes to charging that will impact on Sefton residents			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2016 Decision due date for Cabinet changed from 14/01/2016 to 04/02/2016. Reason: The Council is still awaiting outcomes from on-going surveys and consultations			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Council teams and Sefton citizens			
Method(s) of Consultation	Working group and cross departmental consultation. Wider consultation with Sefton citizens through engagement sessions and information sharing.			
List of Background Documents to be Considered by Decision-maker	Personal Budgets Policy			
Contact Officer(s) details	Lauren Sadler lauren.sadler@sefton.gov.uk Tel: 0151 934 4438			

SEFTON METROPOLITAN BOROUGH COUNCIL

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Details of Decision to be taken	Integrated Wellness Service Specification Integrated Wellness Service Specification for agreement before procurement process commences			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2016 Decision due date for Cabinet changed from 14/01/2016 to 04/02/2016. Reason: to allow further internal consultations to be undertaken with senior officers regarding the model			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Service providers, service users, community groups and partners			
Method(s) of Consultation	Consultation and engagement with service providers, service users and partners through online surveys, paper surveys and meetings			
List of Background Documents to be Considered by Decision-maker	Integrated Wellness Service Specification			
Contact Officer(s) details	Anna Nygaard anna.nygaard@sefton.gov.uk Tel: 0151 934 3743			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Substance Misuse Community Treatment and Recovery Service To seek approval to either activate the contract extension clause or decommission the current contract and commence a procurement exercise for the integrated substance misuse treatment and recovery service - currently provided by Lifeline
Decision Maker	Cabinet

Decision Expected	4 Feb 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Head of Regulation and Compliance and Head of Commissioning Support and Business Intelligence			
Method(s) of Consultation	Emails and meetings			
List of Background Documents to be Considered by Decision-maker	Substance misuse community treatment and recovery service			
Contact Officer(s) details	Linda Turner linda.turner@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Supported Living To obtain approval of the vision, model and approach for commissioning of Supported Living			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Service Users and Providers			
Method(s) of Consultation	Workshops, meetings, forum			

List of Background Documents to be Considered by Decision-maker	Supported Living
Contact Officer(s) details	Marcus Roberts marcus.roberts@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sensory Service The commissioning of a new sensory service jointly with neighbouring authorities. A sensory service is a group of services to support people with either visual impairment or hearing impairment or both i.e. deaf, hard of hearing, blind, deaf and blind, poor eyesight. etc. and people in danger of developing these conditions.			
Decision Maker	Cabinet Council			
Decision Expected	18 Feb 2016 3 Mar 2016 Decision due date for Cabinet changed from 14/01/2016 to 04/02/2016. Reason: at the last meeting of the Sensory Services joint commissioning group officers were advised by the lead for the Liverpool City Region to commission the service using an alliance model which will require more work with providers and will put the procurement timescale back from an original contract start date of June 2016 to September 2016			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Visually impaired and hearing impaired community			
Method(s) of Consultation	Workshops with providers and service users			
List of Background Documents	Sensory Service			

to be Considered by Decision-maker	
Contact Officer(s) details	John Keogh john.keogh@sefton.gov.uk Tel: 0151 934 3718

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Care Services (Domiciliary) Working Group - Final Report To agree the recommendations of the Care Services (Domiciliary) Working Group			
Decision Maker	Cabinet			
Decision Expected	10 Mar 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Overview and Scrutiny Committee (Adult Social Care)			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Care Services (Domiciliary) Working Group - Final Report			
Contact Officer(s) details	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Pre-Paid Cards Solution To seek approval for the commencement of a procurement exercise for the implementation of a Pre-Paid Cards solution, following on from the Pre-Paid cards pilot for Direct
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	Payments			
Decision Maker	Cabinet			
Decision Expected	7 Apr 2016 Decision due date for Cabinet changed from 03/12/2015 to 07/04/2016. Reason: The decision to commence a procurement exercise for the implementation of a Pre-Paid Cards solution has been deferred until 7th April to allow the findings of the Pre-Paid cards Pilot for Direct Payments to fully inform the procurement process and future service specification			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Head of Regulation and Compliance and Chief Finance Officer.			
Method(s) of Consultation	Meetings, emails and Presentations.			
List of Background Documents to be Considered by Decision-maker	Pre-Paid Cards Solution			
Contact Officer(s) details	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Children & Young People Plan</p> <p>The Children and Young People's Plan (CYPP) sets out the priorities and actions for the development of all local services relating to children and young people in Sefton over the period 2015-2020. The Plan contains 4 key priority areas:</p> <p>1. Ensure all children and young people have a positive educational experience</p>
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	<p>2. Ensure all children are supported to have a healthy start in life and a healthy adulthood</p> <p>3. Improving the quality of lives of children and young people with additional needs and vulnerabilities, to ensure they are safe and fulfil their individual potential</p> <p>4. Ensure positive emotional health and wellbeing of children and young people is achieved</p> <p>The Plan will be submitted for sign off.</p>			
Decision Maker	Cabinet Council			
Decision Expected	4 Feb 2016 3 Mar 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Providers, service users, young people, parent carers			
Method(s) of Consultation	World Cafe style event for providers, service users, young people, parent carers			
List of Background Documents to be Considered by Decision-maker	Children & Young People Plan			
Contact Officer(s) details	Dwayne Johnson dwayne.johnson@sefton.gov.uk Tel: 0151 934 4900			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Approval of the Post 16 Transport Policy for 2016</p> <p>To inform Members about the outcome of the post-16 SEN transport consultation and present the project proposal to conduct further consultation and engagement on the draft post-16 SEN transport policy statement for Sefton MBC (note: the draft post 16 transport policy covers all provision for learners 16-19 and 16-25 for students with learning difficulties or disabilities)</p>
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Decision Maker	Cabinet			
Decision Expected	10 Mar 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Students, carers/parents			
Method(s) of Consultation	Web based consultation questionnaire, meetings,			
List of Background Documents to be Considered by Decision-maker	Approval of the post 16 transport policy for 2016			
Contact Officer(s) details	Mike McSorley mike.mcsorley@sefton.gov.uk Tel: 0151 934 4247			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Sefton Mental Health: A Strategic Plan for Sefton 2015-2020</p> <p>To agree a Sefton wide, all age, partnership Mental Health Strategic Plan.</p>
Decision Maker	<p>Cabinet</p> <p>Council</p>
Decision Expected	<p>10 Mar 2016</p> <p>21 Apr 2016</p> <p>Decision due date for Cabinet changed from 04/02/2016 to 10/03/2016. Reason: to comply with the Overview and Scrutiny Committee timetable</p>

Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	To avoid duplication consultation feedback for the Mental Health Strategy has been taken from consultation that took place on other related strategies such as the Dementia, Older Person, Carers and Children's and Young People Plan. An event for partners, Voluntary, Community and Faith sector (VCF), providers, service users and carers was held in the Autumn of 2013 to commence the development work; and since then a Mental Health Strategy development group comprising of partners, VCF, Clinical Commissioning Groups and the Council have met regularly and contributed to the development of the strategy. The draft strategy has also been circulated to a wide group including the wider determinants, early life and adult forum for further comments.			
Method(s) of Consultation	Stakeholder events, Mental Health Strategy development group			
List of Background Documents to be Considered by Decision-maker	SEFTON MENTAL HEALTH : A Strategic Plan for Sefton 2015-2020			
Contact Officer(s) details	Tina Wilkins tina.wilkins@sefton.gov.uk Tel: 0151 934 3329			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Klondyke Regeneration Strategy; Penpol Commercial Site, Mel Inn and 1-9 Harris Drive shops</p> <p>To outline proposals to amend the adopted Housing Market Renewal 'Strategy' relating to the Klondyke/Hawthorne Road corridor, specifically the future of the Mel Inn and the shop units at 1 - 9 Harris Drive and the use of the Penpol commercial site.</p>
Decision Maker	Cabinet
Decision Expected	4 Feb 2016

Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	Litherland			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Cabinet Member Communities and Housing; Ward Members; Homes and Communities Agency; Bellway Homes; and Mel Inn club committee			
Method(s) of Consultation	Cabinet Member - Communities and Housing has previously been consulted on the options for the future of these sites, as have local Ward Members, at briefing meetings. Meetings and discussions have also been held with the HCA, Bellway Homes and the Mel Inn club committee.			
List of Background Documents to be Considered by Decision-maker	Klondyke Regeneration Strategy; Penpol Commercial Site, Mel Inn and 1-9 Harris Drive shops			
Contact Officer(s) details	Neil Davies neil.davies@sefton.gov.uk Tel: 0151 934 4837			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>One Public Estate Award Acceptance Liverpool City Council have submitted a bid on behalf of the City Region. This will need to be formally accepted by the Council.</p> <p>One Public Estate is a Local Government Association and Cabinet Office initiative, which aims to encourage, local government, central government and public sector partners to work together at a local level on land and property initiatives to deliver the four core objectives of:</p> <ul style="list-style-type: none"> • create economic growth • more integrated and customer-focused services • generate capital receipts • reduce running costs. <p>Liverpool City Council have submitted an OPE bid on behalf of the city region and when an award is made Sefton MBC will need to accept it.</p>
Decision Maker	Cabinet

Decision Expected	4 Feb 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Chief Executive, Head of Investment and Employment and Cabinet Member -Regeneration and Skills			
Method(s) of Consultation	Meetings and email			
List of Background Documents to be Considered by Decision-maker	One Public Estate Award Acceptance			
Contact Officer(s) details	Paula Lowrey paula.lowrey@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Playing Pitch Strategy for Sefton To recommend that the Playing Pitch Strategy be consulted on. The Playing Pitch Strategy is an assessment of the playing pitches in Sefton for the four main pitch sports of football, hockey, rugby and cricket. It assesses whether Sefton has an adequate provision based on the number and quality of pitches and taking account of the demand for pitches, both current and estimated future demand. It follows Sport England guidance and has been prepared by a working group within the Council in partnership with the key pitch sport National Governing Bodies and Sefton Sports Council.</p>			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes

Exempt Report	Open
Wards Affected	All Wards
Scrutiny Committee Area	Regeneration and Skills
Persons/Organisations to be Consulted	Officers, sports clubs and leagues, National Governing Bodies of the four main pitch sports, Sefton Sports Council, Sport England.
Method(s) of Consultation	Meetings with sports clubs and league representatives. Meetings with Sefton Sports Council.
List of Background Documents to be Considered by Decision-maker	Playing Pitch Strategy for Sefton
Contact Officer(s) details	Steve Matthews steve.matthews@sefton.gov.uk Tel: 0151 934 3559

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Air Quality and Health Impacts in Sefton To discuss potential actions the Council could take, and that it could encourage partners to take, to improve air quality and health in Sefton.			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2016 Decision due date for Cabinet changed from 14/01/2016 to 04/02/2016. Reason: To enable officers to determine the proposed recommendations with the Cabinet Member - Health and Wellbeing			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Greg Martin - Environmental Protection, SMBC; Dr Alex Stewart - Consultant in Health Protection, Public Health England			

Method(s) of Consultation	This report has been referred on from the Health and Wellbeing Board from its meeting on 17 June 2015. The report and presentation were developed jointly across Sefton MBC departments and Public Health England.
List of Background Documents to be Considered by Decision-maker	Air quality and health impacts in Sefton Air quality and health impacts in Sefton
Contact Officer(s) details	Linda Turner linda.turner@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Community Infrastructure Levy - Preliminary Draft Charging Schedule Approval of a draft Community Infrastructure Levy charging schedule for consultation purposes.			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2016 Decision due date for Cabinet changed from 14/01/2016 to 04/02/2016. Reason: This issue has been discussed at the Local Plan examination hearings and the evidence to support the possible levy is being updated as a consequence. This additional work will mean that the report will now be considered at the February Cabinet meeting.			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Elected Members, development industry, general public, infrastructure providers			
Method(s) of Consultation	Workshop, one-to one discussions and consultation documents			
List of Background Documents to be Considered by Decision-maker	Community Infrastructure Levy - Draft Charging Schedule			

Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sefton Local Plan - Proposed Modifications To approve modifications to Sefton's Local Plan arising from the Local Plan Examination Hearings			
Decision Maker	Leader of the Council			
Decision Expected	February 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Head of Regulation and Compliance			
Method(s) of Consultation	Consultation on the modifications will take place once the Inspector's interim report has been received by the Council. This is a statutory requirement.			
List of Background Documents to be Considered by Decision-maker	Sefton Local Plan - Proposed Modifications			
Contact Officer(s) details	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adoption of House Extensions and New Housing Supplementary Planning Documents When adopted the House Extensions and New Housing Supplementary Planning Documents will be used to determine planning applications related to House
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	Extensions and New Housing.			
Decision Maker	Cabinet			
Decision Expected	10 Mar 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Members, Officers, Members of the public, voluntary groups, all general consultees on our database and anyone that has registered an interest.			
Method(s) of Consultation	The Draft documents were subject to 8 weeks public consultation, the following methods were used: The documents were made available on Sefton Council's website; Newspaper Advert; Copy available to view in Planning Offices and main libraries; A page on E-consult; A note on the Council's Twitter page; An email/letter was sent to relevant stakeholders (all general consultees on our database) and anyone that has registered an interest.			
List of Background Documents to be Considered by Decision-maker	Adoption of House Extensions and New Housing Supplementary Planning Documents			
Contact Officer(s) details	Andrew Hunt andrew.hunt@sefton.gov.uk@sefton.gov.uk Tel: 0151 934 3827			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Customer Experience of Claiming Council Administered Benefits and Financial Support To submit the findings of the review undertaken by the Customer Experience of Claiming Council Administered Benefits and Financial Support Working Group
Decision Maker	Cabinet

Decision Expected	4 Feb 2016 Decision due date for Cabinet changed from 14/01/2016 to 04/02/2016. Reason: The Working Group is still undertaking research and interviewing witnesses to help it formulate recommendations for its Final Report			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Customers; arvato (One Stop Shop and Call-Centre Staff); Job Centre Plus; Care Leavers; Registered Social Landlords; Welfare Rights; Citizen's Advice Bureau; Housing Homelessness Emergency Limited Assistance Scheme			
Method(s) of Consultation	Interviews; Presentations; Site visits			
List of Background Documents to be Considered by Decision-maker	Customer Experience of Claiming Council Administered Benefits and Financial Support			
Contact Officer(s) details	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Three Year Budget Plan 2014/15 – 2016/17 - 4 February 2016 To consider any issues required for the preparation, monitoring, reporting and amendment of the three year plan, including Government grants, financial pressures and service changes.
Decision Maker	Cabinet Council
Decision Expected	4 Feb 2016 3 Mar 2016

Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff, relevant external organisations, as appropriate.			
Method(s) of Consultation	Individual budget saving options will be subject to appropriate consultation - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Forward Plan Item: Three Year Budget Plan 2014/15 – 2016/17 - 4 February			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Three Year Budget Plan 2014/15 – 2016/17 - 18 February 2016 To consider any issues required for the preparation, monitoring, reporting and amendment of the three year plan, including Government grants, financial pressures and service changes.			
Decision Maker	Cabinet Council			
Decision Expected	18 Feb 2016 3 Mar 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			

Scrutiny Committee Area	Regulatory, Compliance and Corporate Services
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff, relevant external organisations, as appropriate.
Method(s) of Consultation	Individual budget saving options will be subject to appropriate consultation - internal and external to the Council.
List of Background Documents to be Considered by Decision-maker	Forward Plan Item: Three Year Budget Plan 2014/15 – 2016/17 - 18 February
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104